

PRODUCTION SKILLS CHECKLIST

PRE-PRODUCTION

Story & Character
Cinematic Language
Planning & Script
Schedule/Budget
Timeline/Goals

PRODUCTION

Skills on set - working with a crew

Camera Skills:

1. Composition & Framing
2. Lighting – Natural & Adding lights
3. Depth of Field
4. Color
5. Relationship of objects in frame
6. POV
7. Scene Coverage

Microphone Skills:

1. Identify different mics:
 - a. Shotgun camera mic
 - b. Lavalier (wired and wireless)
 - c. Hand Held
2. Get optimal sound from the system you have.
3. Monitor sound using headphones.
4. Record room tone – and background ambiance

Interviewing skills:

1. Create a comfortable environment.
2. Have a list of questions – that elicit a complete answer.
3. Choose an interesting Angle for shooting.
4. Get reaction shots & cutaways.

B-Roll Shooting:

1. Find motion, color, symbols, lines & activity for montage editing.

POST PRODUCTION

Non-linear Editing Skills:

1. Organize files
2. Capture video
3. Import stills
4. Import music
5. Create an assembly edit
6. Add titles/transitions/effects
7. Edit interviews
8. Edit montage
9. Edit scenes
10. Separate sound & picture

11. Add images over interviews
12. Stages of picture editing:
 - a. Rough Cut
 - b. First Cut
 - c. Final Cut
 - d. Picture Lock

Working with Images

1. Open image in Photoshop
 - a. crop & re-size 1280 x 720
 - b. adjust brightness & contrast
 - c. keying effects
 - d. adding text
 - e. outputting file
2. Create titles

Sound Design

1. Edit dialogue
2. Add sound effects
3. Add music
4. Sweeten audio
5. Mix volume

Add Voice over Narration

1. Hook up microphone to computer or camera
2. Write script and record narration

Create original Music

1. Garage Band skills
2. Record real instruments & vocals

EXHIBITION

Output files for screening:

1. Make full resolution output of final version of film: finalmovie.mp4

Upload movie to vimeo or youtube

**SUBMIT MOVIE TO FILM FESTIVAL www.myhero.com/submit
Contact: Wendy Milette media at myheroproject dot org**